



# CASSANDRA CHEW

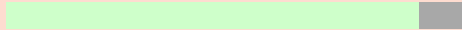
STUDENT

## My info

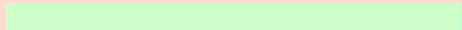
Email: Chew.yy.cass@gmail.com  
Mobile: (+65)91159561  
E-Portfolio:  
<http://cassandrachew.wixsite.com/myportfolio>

## Skills

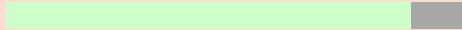
Adobe Photoshop



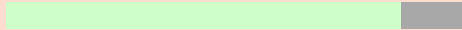
Adobe Premiere Pro



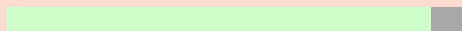
Adobe Illustrator



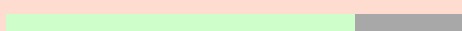
Adobe Dreamweaver



Adobe After Effects



Adobe Indesign



Microsoft Word



Microsoft PowerPoint



Microsoft Excel



## Languages

Spoken

English

Chinese

Hokkien

Written

English

Chinese

I am a final-year student, pursuing the Diploma in Chinese Media and Communication at Ngee Ann Polytechnic. The course includes modules such as Web-Designing, Visual Communication, video communication and production, copywriting and also public relations (PR). The course allows me to think outside of the box and train me well in problems solving. I am keen to put to test I am keen to be put to test what I have learnt so far as a media and communication student

## EDUCATION

DIPLOMA IN CHINESE MEDIA AND COMMUNICATION AT  
NGEE ANN POLYTECHNIC

APRIL 2016 - APRIL 2019

O LEVELS AT DEYI SECONDARY SCHOOL

2012 - 2015

PSLE AT KHENG CHENG PRIMARY SCHOOL

2006 - 2011

## RELATED EXPERIENCES

### INTERNSHIP AT AUGUST PICTURES

#### PRODUCTION ASSISTANT AT TEMASEK 2020 PROJECT FILM :DIASPORA (2018)

Assist the producer in the filming process of a Temasek 2020 short film project: Diaspora on set

#### PRODUCE A PROMOTIONAL VIDEO FOR MEDIACORP NEWS SHOW, MORNING EXPRESS ( 晨光第一线) 2017

Filmed and edited video for morning express promotional video

#### ASSISTANCE PRODUCER FOR MUSIC VIDEO AT Ngee ANN POLYTECHNIC STAGE ART GROUP (CHINESE DRAMA CLUB), MEDIA TEAM 2016

Assist director and producer in the process of filming  
Assist in sourcing for place and props for filming  
Plan schedule in planning and filming dates

# CASSANDRA CHEW

## STUDENT

### WORK EXPERIENCE

**CUSTOMERS REDEMPTION AT WHEELLOCK PLACE  
2018**

**PART-TIME SERVICE CREW AT MINISTRY OF FOOD, MOF  
2016 - PRESENT**

**PART-TIME CREW MEMBER AT KOI CAFÉ  
2017**

**PART TIME SERVICE CREW AT NANDOS SG  
2014 - 2016**

- Proven ability to communicate well with the fellow staff and customers
- 
- Proven to be meticulous, am able to provide billing services to the customers and doing cashiering work
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- Organised and have high level of accuracy as multi-tasking is needed to provide customers with the best experience
- 
- Proven to be a good team member as team work is vital to ensure smooth operation in the restaurant
- 
- Cheerful and high in energy, thus, able to create a happy and relaxing environment for both customers and staff

### EXTRA-CURRICULAR ACTIVITIES AND ACHIEVEMENTS

**GAMEMASTER AT Ngee Ann Polytechnic Stage Art Group (Chinese Drama Club) 2018**

**Senior Props Head and Junior Props Head at Ngee Ann Polytechnic Stage Art Group (Chinese Drama Club) 2016-2017**

**Group Leader at Ngee Ann Polytechnic Stage Art Group (Chinese Drama Club) 2017**

**VOLUNTEER AT NDP PARADE 2017**

**LOGISTIC HEAD AND SOUND IN-CHARGE FOR CLASS  
星空下 CONCERT 2017**

**GROUP LEADER AT Ngee Ann Polytechnic Compulsory School Orientation Program (CSOP) 2017**

**VOLUNTEER AT Ngee Ann Polytechnic Open House 2017**

**SUB-COMMITTEE AT Ngee Ann Polytechnic Stage Art Group (Chinese Drama Club) 2016 - 2017**

**GROUP LEADER AT VOX  
2016**

**VICE-PRESIDENT AT DEYI Secondary School, Cabin Club (Spectrum) 2014 - 2015**

**SCHOOL PREFECT AT Kheng Cheng Primary School 2009 - 2011**